This Clarkson Town Board Meeting agenda is in development and as such is not to be construed as complete at the time of its posting.

TOWN BOARD AGENDA
November 24, 2026
6:00 P.M.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

OPEN FORUM

OLD BUSINESS

1. Resolution - To Approve 18th payment to Pilon Construction for WIBA#1-$113,026.40.
2. Resolution - Approve Professional Services Agreement; Enhance Recreational Facilities at Hafner Park-**Phase 1**, Design, Bidding and Construction Administration.
3. Resolution - Approve Professional Services Agreement; Enhance Recreational Facilities at Hafner Park-**Phase 2**, Design, Bidding and Construction Administration.
4. Resolution - To Approve Progress Payment NYSDEC 2025 Non-Point Source MS4 Mapping update.

NEW BUSINESS

5. Resolution – To Authorize Intermunicipal Agreement between the Town of Clarkson and the Town of Sweden for the Sharing of Assessor Services and Support Staff.
6. Resolution – To acknowledge receipt of Supervisor's October 2026 Financial Report.

REPORTS

- Supervisor
- Town Board
- Town Clerk
- Building Department
- Attorney
- Highway Superintendent

MINUTES

- 2026-11-10

AUDIT

- $358,413.78

MOTION TO ADJOURN

1. RESOLUTION #XXX
AUTHORIZING PAYMENT #18 TO PILON CONSTRUCTION CO., INC. of $113,026.40
TOWN OF CLARKSON WATER IMPROVEMENT BENEFIT AREA NO. 1

Introduced by Councilperson
Seconded by Councilperson

WHEREAS, on August 27, 2024, the Town of Clarkson entered a contract with Pilon Construction Company, Inc. (hereinafter "Pilon") for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1; and

WHEREAS, the contract provides for progress payments to Pilon during the construction; and

WHEREAS, the funds for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1 are being provided by a bond in the amount of $4,700,000.00 and a grant from USDA Rural Development in the amount of $2,944,000.00; and

WHEREAS, the Town has fully expended the proceeds from the $4,700,000.00 bond and used the USDA grant money to pay the remainder of the funds for the project.

WHEREAS, Pilon has requested a final payment in the amount of $113,026.40; and

WHEREAS, MRB Group, the Town's Engineer for this project, has reviewed and approved the final payment in the amount of $113,026.40 since the project is complete as of November 17, 2026; and

WHEREAS, Richard J. Olson, the Town's Attorney for this project, has reviewed the request with respect to the legal requirements and has found no impediments to payment; and

WHEREAS, after reviewing the request and the Engineer's recommendation this Board has determined that the request by Pilon for the final payment in the amount of $113,026.40 should be approved; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board authorizes the final payment of $113,026.40 to Pilon Construction Co., Inc.; and be it

FURTHER RESOLVED, that this Resolution take effect immediately.

VOTE OF THE BOARD
AYES:
NAYES:

2. RESOLUTION #XXX
Approve Professional Services Agreement– MRB Group
Hafner Park
Enhance Recreational Facilities at Hafner Park – Phase 1
Design, Bidding and Construction Administration

Introduced by Councilperson
Seconded by Councilperson

Whereas, the Town wishes to enhance recreational facilities in Hafner Park in two phases, as guided by the March 2025 MRB Group Concept Site Plan; and

Whereas, both phases shall be authorized at the same time and are planned to be prepared and bid as one project; and

Whereas, the Town was successful in obtaining grant funding for improvements to Hafner Park under the Environmental Protection Fund Grant from the NYS Office of Parks, Recreation and Historic Preservation in the amount of $660,375 to enhance the park facilities in Hafner Park; and

Whereas, in furtherance of the project, the Town wishes to retain the services of a design professional to provide design, bidding and construction administration services; and

Whereas, MRB Group has offered to provide such services to the Town.

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson approves, and authorizes the Supervisor to sign, the Proposal for Professional Services Agreement with MRB Group to provide Design, Bidding and Construction Administration services to enhance recreational facilities at Hafner Park – **Phase 1**; and

Section 2. Initial services to be performed at a cost of $127,500.00, to be paid from Solar and Incentive Zoning funds in the Town's NYClass account. Additional related services to be billed on a personnel time-charge basis as required.

VOTE OF THE BOARD
AYES:
NAYES:

3. RESOLUTION #XXX
Approve Professional Services Agreement– MRB Group
Hafner Park
Enhance Recreational Facilities at Hafner Park – Phase 2
Design, Bidding and Construction Administration

Introduced by Councilperson
Seconded by Councilperson

Whereas, the Town wishes to enhance recreational facilities in Hafner Park in two phases, as guided by the March 2025 MRB Group Concept Site Plan; and

Whereas, both phases shall be authorized at the same time and are planned to be prepared and bid as one project; and

Whereas, in furtherance of the project, the Town wishes to retain the services of a design professional to provide design, bidding and construction administration services; and

Whereas, MRB Group has offered to provide such services to the Town.

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson approves, and authorizes the Supervisor to sign, the Proposal for Professional Services Agreement with MRB Group to provide Design, Bidding and Construction Administration services to enhance recreational facilities at Hafner Park – **Phase 2**; and

Section 2. Initial services to be performed at a cost of $401,000.00, to be paid from Solar and Incentive Zoning funds in the Town's NYClass Account. Additional related services to be billed on a personnel time-charge basis as required.

VOTE OF THE BOARD
AYES:
NAYES:

4. RESOLUTION #XXX
Approve Progress Payment
NYSDEC 2025 Non-Point Source MS4 Mapping Update

Introduced by Councilperson
Seconded by Councilperson

WHEREAS, the Town successfully obtained a $75,000 grant through the NYSDEC 2025 Non Agricultural Non Point Source Planning grant program to substantially fund its MS4 Mapping project; and

Whereas, the Town retained MRB to prepare updates to its stormwater geographic information system (GIS) MS4 mapping; and

Whereas, MRB Group has advised that it is time to proceed with the Town's request for a progress payment and quarterly reporting information relating to the grant.

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson approves, and authorizes the Supervisor to sign, the Self Certification Form and its request for payment in the amount of $7,584.55 which relates to completed mapping services under the stormwater geographic information system (GIS) MS4 mapping update.

VOTE OF THE BOARD
AYES:
NAYES:

5. RESOLUTION XXX
Authorize Intermunicipal Agreement
Between the Town of Clarkson and the Town of Sweden
For the Sharing of Assessor Services and Support Staff

Introduced by Councilperson
Seconded by Councilperson

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o empowers municipal corporations, including Towns, to enter into cooperative agreements for the provision of shared services; and

WHEREAS, the Town of Clarkson, and Town of Sweden wish to appoint the same individual to serve as Town Assessor and share support staff for the Assessor's Office, in the interest of efficiency and cost-effectiveness

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That the Town Board of the Town of Clarkson hereby approves the Intermunicipal Agreement between the Town of Clarkson and the Town of Sweden and further authorizes the Town Supervisor to execute said Agreement. This Agreement shall be for a term commencing January 1, 2027, and terminating December 31, 2027 unless earlier terminated by any party.

Section 2. That this resolution shall take effect immediately.

Section 3. That the Town Clerk forward a copy of this resolution to the Town of Sweden.

VOTE OF THE BOARD
AYES:
NAYES:

6. RESOLUTION #XXX
ACKNOWLEDGE RECEIPT OF SUPERVISOR'S
OCTOBER 2026 FINANCIAL REPORT

Introduced by Councilperson
Seconded by Councilperson

Acknowledge receipt of Supervisor's October 2026 Financial Report.

VOTE OF THE BOARD
AYES:
NAYES: