TOWN OF CLARKSON
TOWN BOARD MEETING
October 27, 2026

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, October 27, 2026, at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

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| PRESENT: | Ursula Liotta | Supervisor |
| | Kathy DeLorme | Councilperson |
| | **Tom Guarino | Councilperson |
| | David Howlett | Councilperson |
| | Sharon Mattison | Councilperson |
| | Susan Henshaw | Town Clerk |
| | Robert Viscardi | Highway Superintendent |
| | Keith O'Toole | Town Attorney |

** excused

Supervisor Liotta opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price; along with thanks to healthcare workers who tirelessly work to save lives every day.

**OLD BUSINESS**

**PUBLIC HEARING** – 2027 Preliminary Budget - Supervisor Liotta read the legal notice aloud and opened the public hearing. There were no comments from the public or the town board. Supervisor Liotta asked for a motion to close the public hearing.

**RESOLUTION #221**
**CLOSE PUBLIC HEARING FOR 2027 PRELIMINARY BUDGET**

Introduced by Councilperson Mattison
Seconded by Councilperson Howlett

**NOW THEREFORE, BE IT RESOLVED:**

**Section 1.** That the Town Board of the Town of Clarkson closes the public hearing for the preliminary budget for the year 2027.

VOTE OF THE BOARD
AYES: Supervisor Liotta, Councilpersons DeLorme, Howlett and Mattison
NAYES: none
ABSENT: Councilperson Guarino

**NEW BUSINESS**

**RESOLUTION #222**
**MOTION TO ADOPT A PRO-HOUSING COMMUNITIES MODEL**

**URSULA M. LIOTTA**, Town Supervisor, moved and Seconded by Councilperson DeLorme.

**WHEREAS**, the Town of Clarkson (hereinafter "local government") believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State's economic growth and community well-being;

**WHEREAS**, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

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**2026-10-27**

**WHEREAS**, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

**WHEREAS**, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

**WHEREAS**, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Town of Clarkson, in order to take positive steps to alleviate the housing crisis, adopts the Pro- Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

VOTE OF THE BOARD
AYES: Supervisor Liotta, Councilpersons DeLorme, Howlett and Mattison
NAYES: none
ABSENT: Councilperson Guarino

Supervisor Liotta discussed the pro housing community model. We are applying to be pro-housing certified ahead of the RESTORE NY grant coming out. The purpose of this grant is to help benefit the Garland House as well as the church next door. Trends are that grants awarded are to those towns that are pro-housing certified. Councilperson Mattison inquired about the fees associated with the RESTORE NY grant. Supervisor Liotta advised we do not have the cost at this time because the grant isn't available yet. She further advised that any additional expenses would be billed to the residents. Last week she met Laurie Fox, Grant Manager at MRB, and our client Carl Grasta. Scott Blain was unable to attend. This is a complicated grant, and the meeting was to discuss what needs to be done on behalf of all parties involved.

**RESOLUTION #223**
**ACKNOWLEDGE RECEIPT OF SUPERVISOR'S**
**SEPTEMBER 2026 FINANCIAL REPORT**

Introduced by Councilperson Mattison
Seconded by Councilperson Howlett

Acknowledge receipt of Supervisor's September 2026 Financial Report.

VOTE OF THE BOARD
AYES: Supervisor Liotta, Councilpersons DeLorme, Howlett and Mattison
NAYES: none
ABSENT: Councilperson Guarino

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**2026-10-27**

**Supervisors Report**

1. We were disappointed to recently receive a letter from NYS DOT that the 2025 sidewalk grant application was not selected for funding. We have formally requested a debriefing. I understand that the next time this grant will become available is in late 2027. In the meantime, we continue to research speed devices to help slow traffic on Lake Road.

2. Landscaping at all town buildings has been completed. Highway removed the old, and Safari Landscape planted the new. We are very pleased with the outcome.

3. Another edition of the newsletter has been completed and will be in this weekend's Westside News. Copies are available in the foyer. Thanks again to all who contributed, and to our team who pulled it together.

4. Hamlin Dog Shelter – Dave Maynard let me know that the facility passed the unannounced annual audit visit by NYS Ag & Markets on October 27. NYS instituted new regulations on all animal shelters in 2026, and the Hamlin Dog Shelter passed with flying colors. This was very good news.

5. I attended the Monroe County Town Supervisor Association luncheon on Friday, 10/16. The speaker was Congressman Joe Morelle. All supervisors shared in letting Congressman Morelle know of the hardship of NYS grant applications in all towns, including, how time-consuming and costly they are, causing many towns to often opt out of available grant options because of the requirements.

6. We have been doing a lot of research on the recent 100% Veterans Exemption law, which has been changed 3x since its inception. The most recent change includes an exemption for all 'special districts', and we have a lot of them in Clarkson. We are in the process of determining what the estimated cost will be on all non-exempt residents since the total amount of exemptions will have to be disbursed among all other residents. We hope to finish our research and address it again in the next few months.

**Town Clerk Report** – Susan Henshaw mentioned her office has been busy working on the newsletter as well as getting all our forms updated and ready for 2027 regarding the transfer station, lodges and prepping for the new year. You will also see in our newsletter the Town of Clarkson's Annual Children's Christmas party coming up on Friday, December 4, at the Whitehall Mansion as well as our Holiday Food Drive that will begin on Thursday, November 12 through Friday, December 11. Food items will be distributed between Life Solutions of Hamlin and Brockport Ecumenical Food Shelf. Information will be posted on our website and FB page next week.

**Highway Department** – Superintendent Viscardi mentioned that he will be putting together figures from the recent Junk Days event. Once the numbers are finalized, we will then discuss plans and considerations for next year. / * He was just notified that Route 104 will be opening on Wednesday, October 28. / * The bridge on Lake Road is scheduled to be replaced in 2027.

**RESOLUTION #224**
**MOTION TO APPROVE 2026-10-13 MEETING MINUTES**

Introduced by Councilperson Howlett
Seconded by Councilperson DeLorme

Motion to approve 2026-10-13 meeting minutes.

VOTE OF THE BOARD
AYES: Supervisor Liotta, Councilpersons DeLorme, Howlett and Mattison
NAYES: none
ABSENT: Councilperson Guarino

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**2026-10-27**

**RESOLUTION #225**
**AUDIT FOR 10-27-2026**

Introduced by Councilperson Mattison
Seconded by Councilperson Howlett

To authorize payment of audit 10-27-2026 totaling $72,909.59. AA General $38,861.17, BB General- Outside Village $9,042.65, DA Highway - Town Wide $19,969.03, DB Highway- Outside Village $2,957.71, HH- Capital Projects $2,028.17, SS- Sewer $50.86 and Distribution of checks: Joint Checking #6739-6776.

VOTE OF THE BOARD
AYES: Supervisor Liotta, Councilpersons DeLorme, Howlett and Mattison
NAYES: none
ABSENT: Councilperson Guarino

**RESOLUTION #226**
**MOTION TO ADJOURN**

Introduced by Councilperson Howlett
Seconded by Councilperson DeLorme

Motion to adjourn at 6:40 P.M.

VOTE OF THE BOARD
AYES: Supervisor Liotta, Councilpersons DeLorme, Howlett and Mattison
NAYES: none
ABSENT: Councilperson Guarino

Respectfully submitted,

Susan Henshaw
Town Clerk

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