

**This Clarkson Town Board Meeting agenda is in development and as such is not to be construed as complete at the time of its posting.**

**TOWN BOARD AGENDA**

**May 12, 2026**

**6:00 P.M.**

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**HISTORICAL MOMENTS**

**OPEN FORUM**

**OLD BUSINESS**

**NEW BUSINESS**

1. Resolution – to approve Supervisor signing Allied CPAs, PC Letter of Engagement for Auditing & Accounting Services for year 2025.
2. Resolution – to approve Supervisor signing Laura L. Landers, LLC Letter of Engagement for Financial Consulting Services for fiscal year ending 12/31/26.
3. Resolution – to approve Supervisor signing MRB Group Proposal for Professional Services, Town of Clarkson MS4 Mapping Services.
4. Resolution – acknowledging that an Audit of Justice Court’s records for 2025 was conducted.
5. Resolution – to approve merit increase for Corry Johnson, Highway Department HEO.
6. Resolution – to approve merit increase for Robert Wilson, Highway Department MEO.
7. Resolution – to approve merit increase for Bryce Gaesser, Highway Department HEO.
8. Resolution – to approve Supervisor’s Financial Report for December 2025
9. Resolution – to approve Supervisor’s Financial Report for March 2026

**REPORTS**

- Supervisor
- Town Board
- Town Clerk
- Building Department
- Attorney
- Highway Superintendent

**MINUTES**

- 2026-04-28

**AUDIT**

- \$55,112.28

**MOTION TO ADJOURN**

**1. RESOLUTION #XXX**  
**TO APPROVE SUPERVISOR SIGNING ALLIED CPA'S, PC LETTER OF**  
**ENGAGEMENT FOR AUDITING & ACCOUNTING SERVICES**  
**FOR THE YEAR 2025**

Introduced by  
Seconded by

VOTE OF THE BOARD

AYES:

NAYES:

**2. RESOLUTION #XXX**

**Letter of Engagement– Laura Landers–CPA – Accounting Services**

Introduced by  
Seconded by

**WHEREAS**, the Town is required to perform various bookkeeping and accounting functions during the course of its fiscal year; and

**WHEREAS**, the Town wishes the retain an accounting firm to assist in these functions.

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson authorizes the Supervisor to sign the Letter of Engagement with Laura L. Landers LLC to provide bookkeeping and accounting services for the year ending December 31, 2026.

VOTE OF THE BOARD

AYES:

NAYES:

**3. RESOLUTION #XXX**  
**Approve Professional Services Agreement– MRB Group**  
**NYSDEC 2025 Non Point Source MS4 Mapping Update**

Introduced by  
Seconded by

**WHEREAS**, the Town successfully obtained a \$75,000 grant through the NYSDEC 2025 Non Agricultural Non Point Source Planning grant program to substantially fund its MS4 Mapping project; and

**Whereas**, the Town wishes to retain the services of a professional services provider to prepare updates to its stormwater geographic information system (GIS) MS4 mapping; and

**Whereas**, MRB Group has offered to provide such services to the Town.

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson authorizes the Supervisor to sign the Proposal for Professional Services Agreement with MRB Group to prepare a stormwater geographic information system (GIS) MS4 mapping update. Initial services to be performed at a cost of \$82,500.00. Additional related services to be billed on a personnel time-charge basis as required.

VOTE OF THE BOARD

AYES:

NAYES:

**4. RESOLUTION #XXX**  
**TO ACKNOWLEDGE THAT AN AUDIT OF JUSTICE COURT RECORDS FOR 2025**  
**WERE CONDUCTED**

Introduced by  
Seconded by

VOTE OF THE BOARD

AYES:

NAYES:

**5. RESOLUTION #XXX**  
**MOTION TO APPROVE MERIT INCREASE FOR CORRY JOHNSON,**  
**HIGHWAY DEPARTMENT HEO**

Introduced by  
Seconded by

Motion to approve merit increase for Highway employee Corry Johnson, from HEO Step 4 @ \$29.04/hr. to HEO Step 6 @ \$30.67/hr. effective May 24, 2026.

VOTE OF THE BOARD

AYES:

NAYES:

**6. RESOLUTION #XXX**  
**MOTION TO APPROVE MERIT INCREASE FOR ROBERT WILSON,**  
**HIGHWAY DEPARTMENT MEO**

Introduced by  
Seconded by

Motion to approve merit increase for Highway employee Robert Wilson, from MEO Step 7 @ \$29.56/hr. to MEO Step 9 @ \$31.16/hr. effective May 20, 2026.

VOTE OF THE BOARD

AYES:

NAYES:

**7. RESOLUTION #XXX**  
**MOTION TO APPROVE MERIT INCREASE FOR BRYCE GAESSER,**  
**HIGHWAY DEPARTMENT HEO**

Introduced by  
Seconded by

Motion to approve merit increase for Bryce Gaesser, Highway Department HEO, from Step @ \$XX/hr. to Step @ \$XX/hr. effective May 11, 2025.

VOTE OF THE BOARD

AYES:

NAYES:

**8. RESOLUTION #XXX**  
**ACKNOWLEDGE RECEIPT OF SUPERVISOR'S DECEMBER 2025 FINANCIAL**  
**REPORT**

Introduced by  
Seconded by

Acknowledge receipt of Supervisor's December 2025 Financial Report.

VOTE OF THE BOARD

AYES:

NAYES:

**9. RESOLUTION #XXX**  
**ACKNOWLEDGE RECEIPT OF SUPERVISOR'S MARCH 2026 FINANCIAL**  
**REPORT**

Introduced by

Seconded by

Acknowledge receipt of Supervisor's March 2026 Financial Report.

VOTE OF THE BOARD

AYES:

NAYES: