

This Clarkson Town Board Meeting agenda is in development and as such is not to be construed as complete at the time of its posting.

TOWN BOARD AGENDA

March 10, 2026

6:00 P.M.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

OPEN FORUM

OLD BUSINESS

1. Resolution – Hafner Park Improvements SEQR - Intent to be Lead Agency

NEW BUSINESS

2. Resolution – To Approve Professional Services Agreement - MRB Group for the 2026 NYSDEC Water Quality Improvement Project (WQIP) Grant –Salt Storage Facility
3. Resolution – to authorize merit increase for Tammy Blanchard, Asst. to Supervisor
4. Resolution – to approve Supervisor’s Financial Report for January 2026

REPORTS

- Supervisor
- Town Board
- Town Clerk
- Building Inspector
- Attorney
- Highway Superintendent

MINUTES

- 2026-02-24

AUDIT

- \$62,225.11

MOTION TO ADJOURN

1. RESOLUTION #XXX
TOWN OF CLARKSON
HAFNER PARK IMPROVEMENT PROJECT
SEQR-DECLARING THE INTENT TO BE LEAD AGENCY

Introduced by Councilperson
Seconded by Councilperson

WHEREAS, the Town of Clarkson Town Board (hereinafter referred to as “Town Board”) has reviewed the New York State Environmental Quality Review Act (“SEQRA”) Full Environmental Assessment Form (“EAF”) Part 1, prepared by the MRB Group (hereinafter referred to as “Project Engineer”) on the above-referenced Town of Clarkson Hafner Park Improvements Project (hereinafter referred to as “Action”); and

WHEREAS, the Town Board determines that said Action is classified as a Type 1 Action under the State Environmental Quality Review (“SEQR”) Regulations; and

WHEREAS, the Town Board determines that said Action is also subject to review and approval by other involved agencies under the SEQR Regulations; and

WHEREAS, the Town Board determines that it is the most appropriate agency to ensure the coordination of this Action and will provide written notifications to all involved agencies, for the purpose of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

NOW, THEREFORE BE IT RESOLVED that the Town Board does hereby declare its intent to be designated as the lead agency for the Action and directs the Supervisor to sign and date the Full EAF Part 1.

BE IT FURTHER RESOLVED, that the Project Engineer is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing.

VOTE OF THE BOARD

AYES:

NAYS:

ABSENT:

2. RESOLUTION #XXX
Approve Professional Services Agreement– MRB Group
NYSDEC Water Quality Improvement Project (WQIP) Grant
Salt Storage Facility Project

Introduced by Councilperson
Seconded by Councilperson

Whereas, the Town wishes to retain the services of a professional services provider to prepare a grant application for a Salt Storage Facility under the NYSDEC Water Quality Improvement Project (WQIP) Grant program; and

Whereas, MRB Group has offered to provide such services to the Town.

NOW THEREFORE, BE IT RESOLVED:

Section 1. That the Town Board of the Town of Clarkson approves and authorizes the Supervisor to sign the Proposal for Professional Services Agreement with MRB Group to prepare a grant application for a Salt Storage Facility under the NYSDEC Water Quality Improvement Project (WQIP) Grant program. Initial services to be performed at a cost of \$3,500.00. Additional related services to be billed on a personnel time-charge basis as required.

VOTE OF THE BOARD

AYES:

NAYS:

ABSENT:

3. RESOLUTION #XXX
TO AUTHORIZE MERIT INCREASE FOR THE ASSISTANT TO THE
SUPERVISOR, TAMMY BLANCHARD

Introduced by Councilperson
Seconded by Councilperson

To authorize a merit increase for the Assistant to the Supervisor, Tammy Blanchard, from Clerk 1, Step 18 on the 2025 step chart, plus COLA as of 1/1/2026 of \$28.04/hour, to Step 10 on the 2026 step chart of \$30.01/hour, effective March 13, 2025.

VOTE OF THE BOARD

AYES:

NAYES:

ABSENT:

4. RESOLUTION #XXX

ACKNOWLEDGE RECEIPT OF SUPERVISOR'S JANUARY FINANCIAL REPORT

Introduced by Councilperson

Seconded by Councilperson

Acknowledge receipt of Supervisor's January Financial Report.

VOTE OF THE BOARD

AYES:

NAYES:

ABSENT: