

**This Clarkson Town Board Meeting agenda is in development and as such is not to be construed as complete at the time of its posting.**

**TOWN BOARD AGENDA  
November 11, 2025  
6:00 P.M.**

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**OPEN FORUM**

**OLD BUSINESS**

1. Public Hearing Local Law #7-2025-  
*Real Property Tax Levy Limit Override for Fiscal Year 2026*
2. Public Hearing 2026 Budget –  
*Adopting the 2026 Preliminary Budget as Final 2026 Budget*
3. Resolution - Approve 13th payment to Pilon Construction for WIBA#1-\$153,139.05

**NEW BUSINESS**

4. Resolution - to accept the Crime Bond for 2026 Tax Season
5. Resolution – to approve Letter of Engagement - USI Consulting Group - Accounting Services
6. Resolution – to approve transfer of funds for Multigolf project at Kimball Park
7. Resolution - to acknowledge receipt of Supervisor's October Financial Report

**REPORTS**

- Supervisor
- Town Board
- Town Clerk
- Building Inspector
- Attorney
- Highway Superintendent

**MINUTES**

- 10-28-2025

**AUDIT**

- \$208,965.05

**EXECUTIVE SESSION**

**MOTION TO ADJOURN**

**1. RESOLUTION #XXX**  
**INTRODUCTORY LOCAL LAW #7 - 2025 - CLOSE PUBLIC HEARING**

Introduced by Councilperson  
Seconded by Councilperson

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson closes the public hearing for Introductory Local Law #7 - 2025.

**VOTE OF THE BOARD**

AYES:  
NAYES:

**1. RESOLUTION #XXX**  
**INTRODUCTORY LOCAL LAW #7 - 2025 -- SEQR**

Introduced by Councilperson  
Seconded by Councilperson

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson classifies Introductory Local Law #7 - 2025 as a Type II action under the State Environmental Quality Review Act and 6NYCRR615.5(c)(26) and not subject to review pursuant to SEQRA

**VOTE OF THE BOARD**

AYES:  
NAYES:

**1. RESOLUTION #XXX**  
**INTRODUCTORY LOCAL LAW #7 – 2025—RESOLUTION OF ADOPTION**  
**Real Property Tax Levy Limit Override for Fiscal Year 2026**

Introduced by Councilperson  
Seconded by Councilperson

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson adopts Introductory Local Law #7 of 2025 entitled “Tax Cap Override Pursuant to General Municipal Law §3-c.”

**Section 2.** That upon filing with the Secretary of State, the Town Clerk is authorized to assign a final “Local Law” number so that the Local Law is filed in numerical sequence as required by law. An appropriate entry to this effect shall be made by the Town Clerk in the Clerk’s records

**VOTE OF THE BOARD**

AYES:  
NAYES:

**2. RESOLUTION #XXX**  
**ADOPTING THE TOWN OF CLARKSON 2026 PRELIMINARY BUDGET AS**  
**THE FINAL BUDGET**

Introduced by Councilperson

Seconded by Councilperson

**WHEREAS**, the Town Board of the Town of Clarkson has met and considered the preliminary budget for the fiscal year beginning January 1, 2026, and conducted a public hearing thereon on November 11, 2025, as required by Town Law, Section 108; and

**NOW, THEREFORE BE IT RESOLVED:**

Section 1. That the preliminary budget as changed, altered, and revised and as hereinafter set forth is hereby adopted as the final budget of the Town of Clarkson for the fiscal year beginning January 1, 2026, and the same shall be entered in the Minutes of the Town Board.

**VOTE OF THE BOARD**

AYES:

NAYES:

**3. RESOLUTION #XXX**  
**AUTHORIZING PAYMENT #12 TO PILON CONSTRUCTION CO., INC. of \$421,280.16**  
**TOWN OF CLARKSON WATER IMPROVEMENT BENEFIT AREA NO. 1**

Introduced by Councilperson

Seconded by Councilperson

**WHEREAS**, on August 27, 2024, the Town of Clarkson entered a contract with Pilon Construction Company, Inc. (hereinafter "Pilon") for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1; and

**WHEREAS**, the contract provides for progress payments to Pilon during the construction; and

**WHEREAS**, the funds for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1 are being provided by a bond in the amount of \$4,700,000.00 and a grant from USDA Rural Development in the amount of \$2,944,000.00; and

**WHEREAS**, the Town has fully expended the proceeds from the \$4,700,000.00 bond and will now use the USDA grant money to pay the remainder of the funds for the project.

**WHEREAS**, Pilon has requested a progress payment in the amount of **\$153,139.05** and

**WHEREAS**, MRB Group, the Town's Engineer for this project has reviewed the request and recommended payment in the amount of **\$153,139.05**; and

**WHEREAS**, Richard J. Olson, the Town's Attorney for this project, has reviewed the request with respect to the legal requirements and has found no impediments to payment; and

**WHEREAS**, after reviewing the request and the Engineer's recommendation this Board has determined that the request by Pilon for a progress payment in the amount of **\$153,139.05** should be approved; and

**WHEREAS**, in accordance with the contract, this payment to Pilon Construction Co., Inc., may be payable before grant funds are received from USDA requiring the Town to advance funds to WIBA No. 1; and

**WHEREAS**, the Town Board authorizes these advances to WIBA No. 1 until grant funds are received; and

**WHEREAS**, the Town Board has determined the WIBA No. 1 shall be charged interest on the advances at the same rate as the Town receives from NYCLASS;

**THEREFORE**, Now, **BE IT RESOLVED**, that the Town Board authorizes the payment of **\$153,139.05** to Pilon Construction Co., Inc.; and be it

**FURTHER RESOLVED**, that any funds advanced to WIBA No. 1 from the Town which are required to be made be paid from the General Fund and shall bear the interest at the rate that the Town receives on NYCLASS deposits and be an expense of WIBA No. 1; and be it

**FURTHER RESOLVED**, that this Resolution take effect immediately.

**VOTE OF THE BOARD**

AYES:

NAYES:

**4. RESOLUTION #XXX**  
**CRIME BOND FOR TAX COLLECTOR FOR 2026**  
**AUTHORIZING SURETY, FORM AND AMOUNT OF OFFICIAL UNDERTAKING**  
**FOR THE FAITHFUL PERFORMANCE OF THE DUTIES OF THE TOWN CLERK**  
**AND COLLECTOR OF TAXES AND ASSESSMENTS**

Introduced by Councilperson

Seconded by Councilperson

**WHEREAS**, the Town Board of the Town of Clarkson must approve the surety, form and amount of the official undertaking for the faithful performance of the duties of the town clerk and receiver of taxes and assessments.

**NOW, THEREFORE, BE IT RESOLVED:**

**Section. 1.** The Board hereby approves the surety, form and amount of the official undertaking for the faithful performance of the duties of the town clerk and receiver of taxes and assessments, as follows:

Type of undertaking: Crime Bond

Insurance company: Travelers Casualty and Surety Company of America

Amount: \$250,000.00

Policy Premium: \$785.00

**Section 2.** A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law section 25 and filed in the office of the Town Clerk.

**VOTE OF THE BOARD**

AYES:

NAYES:

**5. RESOLUTION #XXX**  
**Letter of Engagement– USI Consulting Group – Accounting Services**

Introduced by Councilperson

Seconded by Councilperson

**WHEREAS**, the Town is required to perform various bookkeeping and accounting functions during the course of its fiscal year; and

**WHEREAS**, the Town has been advised by its accounting consultant that annual valuations of the Town's post-retirement healthcare plans is appropriate; and

**WHEREAS**, such annual valuations requires actuarial services to perform the valuations under Government Accounting Standards Board No. 75; and

**WHEREAS**, the Town wishes the retain an actuarial consultant to assist in this service.

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson authorizes the Supervisor to sign the Letter of Engagement with USI Consulting Group to provide annual valuations of the Town's post-retirement healthcare plans for the years ending December 31, 2025 through December 31, 2028.

**VOTE OF THE BOARD**

AYES:

NAYES:

**6. RESOLUTION # XXX**

**AUTHORIZE TRANSFER OF FUNDS FOR MULTIGOLF PROJECT AT KIMBALL PARK**

Introduced by Councilperson

Seconded by Councilperson

**WHEREAS**, upon analysis of Town accounts and upon consultation and advice with its financial consultants, the Town Board of the Town of Clarkson wishes to affect certain transfer of funds.

**WHEREAS**, \$24,364.62 needs to be transferred from the Green Areas Trust Fund (Five Star acct. #1098) to the General Fund A4089 (Five Star acct. #1004)), to close out the Kimball Park Multigolf project.

**NOW, THEREFORE, BE IT RESOLVED:**

**SECTION 1.** That the Town Board authorizes the following transfers of funds:

- |    |                                               |             |
|----|-----------------------------------------------|-------------|
| 1) | From: Five Star Bank General Fund, Acct #1098 | \$24,364.62 |
|    | To: Five Star Bank General Fund, Acct #1004   |             |

**VOTE OF THE BOARD**

AYES:

NAYES:

**7. RESOLUTION #XXX**

**ACKNOWLEDGE RECEIPT OF SUPERVISOR'S SEPTEMBER FINANCIAL REPORT**

Introduced by Councilperson

Seconded by Councilperson

Acknowledge receipt of Supervisor's September Financial Report.

**VOTE OF THE BOARD**

AYES:

NAYES: