

This Clarkson Town Board Meeting agenda is in development and as such is not to be construed as complete at the time of its posting.

TOWN BOARD AGENDA

September 23, 2025

6:00 P.M.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

OPEN FORUM

OLD BUSINESS

1. Resolution – reschedule the Public Hearing for Local Law #6-2025 to October 28, 2025.

NEW BUSINESS

2. Resolution – to appoint new Deputy Bldg. Inspector/Code Enforcement Officer/Fire Marshal
3. Resolution – to approve merit increase for Andrea Rookey, Building Department Coordinator
4. Resolution – to acknowledge receipt of Supervisor's July and August Financial Reports

REPORTS

- Supervisor
- Town Board
- Town Clerk
- Building Inspector
- Attorney
- Highway Superintendent

MINUTES

- 2025-09-09

AUDIT

- \$62,345.79

MOTION TO ADJOURN

1. RESOLUTION #XXX
RESCHEDULE PUBLIC HEARING FOR PROPOSED LOCAL LAW:
INTRODUCTORY LOCAL LAW # 6 of 2025
TOWN OF CLARKSON

A Local Law to prohibit camping in Town of Clarkson Parks

Introduced by Councilperson

Seconded by Councilperson

WHEREAS, the Town Board has before it proposed Introductory Local Law 6 of 2025 which would prohibit camping in Town of Clarkson parks.

WHEREAS, in order to adopt said Local Law, the Town Board of the Town of Clarkson is required to hold and conduct a public hearing thereon;

WHEREAS, the public hearing had been scheduled for September 23, 2025 and the Town Board wishes to reschedule the public hearing for October 28, 2025.

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. That the Town Board of the Town of Clarkson shall hold and conduct a Public Hearing on the 28th day of October, 2025, at 6:00 p.m. at the Town Hall, 3710 Lake Road, Town of Clarkson, New York, 14430 to consider the changes which are contained on the attached Local Law; at which Public Hearing all interested persons will be heard concerning the subject matter thereof.

SECTION 2. That the Town Clerk shall cause due notice of such public hearing to be published as required by law.

VOTE OF THE BOARD

AYES:

NAYS:

ABSENT:

2. RESOLUTION #XXX
APPOINT NEW DEPUTY BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER
/ FIRE MARSHAL

Introduced by Councilperson

Seconded by Councilperson

WHEREAS, Stephen Frosini was appointed Building Inspector/Code Enforcement Officer/Fire Marshal effective September 15, 2025, and

WHEREAS, Stephen Frosini is awaiting certification from the New York State Department of State as a Certified Code Enforcement Official (CEO), and

WHEREAS, the Town Board wishes to appoint a new Deputy Building Inspector/Code Enforcement Officer/Fire Marshal to assist in the transition while the certification process progresses.

NOW, THEREFORE, BE IT RESOLVED, to appoint Chad Fabry, 3569 North Main Street Road, Holley, New York, as Deputy Building Inspector/Code Enforcement Officer/Fire Marshal on an as needed basis effective immediately for approximately six months until Stephen Frosini is fully certified through the New York State Department of State.

VOTE OF THE BOARD

AYES:

NAYES:

ABSENT:

3. RESOLUTION #XXX

**MOTION TO APPROVE MERIT INCREASE FOR ASSISTANT TO BUILDING INSPECTOR
ANDREA ROOKEY**

Introduced by Councilperson

Seconded by Councilperson

Motion to approve merit increase for Assistant to Building Inspector Andrea Rookey from Clerk II Step 17 @ \$21.57/hr. to Clerk II Step 20 @ \$22.56/hr. effective 10/3/25.

VOTE OF THE BOARD

AYES:

NAYES:

ABSENT:

4. RESOLUTION #XXX

ACKNOWLEDGE RECEIPT OF SUPERVISOR'S JULY & AUGUST FINANCIAL REPORTS

Introduced by Councilperson

Seconded by Councilperson

Acknowledge receipt of Supervisor's July and August Financial Reports.

VOTE OF THE BOARD

AYES:

NAYES:

ABSENT: