

This Clarkson Town Board Meeting agenda is in development and as such is not to be construed as complete at the time of its posting.

**TOWN BOARD AGENDA
August 12, 2025
6:00 P.M.**

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

HISTORICAL MOMENTS – Leanna Hale, Town Historian

OPEN FORUM

OLD BUSINESS

1. Resolution – Approve 10th payment to Pilon Construction for WIBA#1-\$281,148.27
2. Resolution - Authorize Purchase of Playground Equipment for Sans Souci Park
3. Resolution - Authorize AED Purchase from Cardiac Life Products

NEW BUSINESS

4. Resolution – to re-appoint Tammy Baker to the position of Sole Town Assessor for a 6-year term.
5. Resolution – to authorize Supervisor to sign NYS DOT Amendment B of the 2024-25 Snow & Ice Agreement due to winter severity
6. Resolution – to approve new Highway Dept. hire, Jason Lepkowski

REPORTS

- Supervisor
- Town Board
- Town Clerk
- Building Inspector
- Attorney
- Highway Superintendent

MINUTES

- 7-22-2025

AUDIT

- \$460,981.86

MOTION TO ADJOURN

1. RESOLUTION #XXX
AUTHORIZING PAYMENT #9 TO PILON CONSTRUCTION CO., INC. of \$281,148.27
TOWN OF CLARKSON WATER IMPROVEMENT BENEFIT AREA NO. 1

Introduced by Councilperson

Seconded by Councilperson

WHEREAS, on August 27, 2024, the Town of Clarkson entered a contract with Pilon Construction Company, Inc. (hereinafter “Pilon”) for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1; and

WHEREAS, the contract provides for progress payments to Pilon during the construction; and

WHEREAS, the funds for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1 are being provided by a bond in the amount of \$4,700,000.00 and a grant from USDA Rural Development in the amount of \$2,944,000.00; and

WHEREAS, in anticipation of the permanent bond in the amount of \$4,700,000.00 from USDA Rural Development, the Town sold \$4,700,000.00 in Bond Anticipation Notes to Greene County Commercial Bank with the proceeds being received by the Town on November 14, 2024; and

WHEREAS, Pilon has requested a progress payment in the amount of \$281,148.27; and

WHEREAS, MRB Group, the Town’s Engineer for this project has reviewed the request and recommended payment in the amount of \$281,148.27; and

WHEREAS, Richard J. Olson, the Town’s Attorney for this project, has reviewed the request with respect to the legal requirements and has found no impediments to payment; and

WHEREAS, after reviewing the request and the Engineer’s recommendation this Board has determined that the request by Pilon for a progress payment in the amount of \$281,148.27 should be approved.

THEREFORE, Now, BE IT RESOLVED, that the Town Board authorizes the payment of \$281,148.27 to Pilon Construction Co., Inc.; and be it

FURTHER RESOLVED, that such payment shall be made from the proceeds of the Bond Anticipation Notes which were sold to Greene County Commercial Bank; and be it

FURTHER RESOLVED, that this Resolution take effect immediately.

VOTE OF THE BOARD

AYES:

NAYES:

2. RESOLUTION #XXX

Authorize Purchase of Playground Equipment for Sans Souci Park

Introduced by Councilperson

Seconded by Councilperson

WHEREAS, the Town of Clarkson was successful in obtaining a matching grant for various improvements planned for Sans Souci Park from the NYS Canal System Tourism Infrastructure and Events Grant; and

WHEREAS, the improvement plan includes new playground equipment; and

WHEREAS, the Town has received a quote for such playground equipment which complies with its improvement plan

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson authorizes the Supervisor to execute the quote to purchase Playground Equipment for Sans Souci Park from All Things Recreational for an amount not to exceed \$21,600.00.

VOTE OF THE BOARD

AYES:

NAYS:

3. RESOLUTION #XXX

AUTHORIZE AED PURCHASE FOR CARDIAC LIFE

Introduced by Councilperson

Seconded by Councilperson

WHEREAS, Automated External Defibrillators (AEDs) are medical devices which have been shown to dramatically improve survival rates for sudden cardiac arrest when they are readily available and used promptly at the scene of a cardiac arrest; and

WHEREAS, the Town of Clarkson wishes to replace the outdated AEDs currently on site in the Town Clerk's Office, the Highway Department and the Justice Court; and

WHEREAS, consistent with its Procurement Policy, the Town has obtained at least three (3) quotes for such a purchase.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson authorizes the Supervisor to purchase three (3) Automated External Defibrillators (AEDs) from Cardiac Life Products for an amount not to exceed \$5,386.50.

VOTE OF THE BOARD

AYES:

NAYS:

4. RESOLUTION #XXX

TO RE-APPOINT TAMMY BAKER AS SOLE TOWN ASSESSOR TO A 6-YEAR TERM

Introduced by Councilperson

Seconded by Councilperson

WHEREAS, Tammy Baker has served the Town of Clarkson as its Assessor since August 15, 2022; and

WHEREAS, the term of office of the Assessor is fixed by law and is set to expire on September 30, 2025; and

WHEREAS, sole appointed assessor's appointments, as prescribed in Real Property Tax Law §310 shall be for a six-year term of office. The next term of office begins on October 1, 2025 and ends September 30, 2031; and

WHEREAS, it is the desire of the Town Board to re-appoint the Assessor at this time to provide for continuing stability in the area of assessment,

NOW THEREFORE, BE IT RESOLVED, that Tammy Baker, 440 Leicester Road, Caledonia NY 14423, be re-appointed to the position of Sole Appointed Assessor effective October 01, 2025, and ending September 30, 2031; and

BE IT FURTHER RESOLVED, that said Tammy Baker shall continue to meet all the qualifications and requirements of the New York State Board of Real Property Services.

VOTE OF THE BOARD

AYES:

NAYS:

5. RESOLUTION #XXX
AUTHORIZING SUPERVISOR TO SIGN AMENDMENT B TO CHANGE THE
ESTIMATED EXPENDITURE FOR 2024-25 SNOW & ICE AGREEMENT DUE TO
WINTER SEVERITY

Introduced by Councilperson

Seconded by Councilperson

WHEREAS, the Town Board has authorized the Supervisor of the Town of Clarkson, County of Monroe, State of New York to sign the NYSDOT MUNICIPAL SNOW AND ICE AGREEMENT AMENDMENT B – AMENDMENT TO CHANGE THE ESTIMATED EXPENDITURE FOR SNOW & ICE AGREEMENT, due to the severity of the 2024/25 winter season.

The Original Estimated Expenditure of \$319,900.09 plus Index Adjustment of \$53,049.14 equals a total revised estimated expenditure of \$372,949.23.

VOTE OF THE BOARD

AYES:

NAYS:

6. RESOLUTION #XXX
MOTION TO APPROVE NEW HIGHWAY DEPT. HIRE JASON LEPKOWSKI

Introduced by Councilperson

Seconded by Councilperson

Motion to approve new Highway Dept. hire Jason Lepkowski, as Laborer, Step 15 @ \$21.11/hr. effective August 26, 2025.

VOTE OF THE BOARD

AYES:

NAYS: