

This Clarkson Town Board Meeting agenda is in development and as such is not to be construed as complete at the time of its posting.

TOWN BOARD AGENDA

June 24, 2025

6:00 P.M.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

PRESENTATION - Melissa Wendland – Common Ground Health- Age Friendly Livable Community Presentation

OPEN FORUM

PUBLIC HEARING – Local Law #4-2025 Amending List of Designated Historic Landmarks

1. Resolution – to close public hearing
2. Resolution – SEQR Type II action
3. Resolution – Adoption of Local Law #4 to include **7538 Ridge Rd. & 2892 Sweden Walker Rd.**

OLD BUSINESS

4. Resolution - to approve Support & Authorization for the Town of Clarkson's 2025 Non-Agricultural Nonpoint Source MS4 Stormwater Mapping Grant
5. Resolution - to approve NYSDEC NPS MS4 Mapping Project Planning Study SEQR Type II Action

NEW BUSINESS

6. Resolution – to appoint Tom Guarino as Seymour Library liaison
7. Resolution - to approve 1 year merit increase for Deputy Town Clerk, Carla Ward
8. Resolution – to approve merit increase for Highway MEO Michael Bartek
9. Resolution – to approve Highway Foreman Michael Farrell with 80 hours of vacation rollover

REPORTS

- Supervisor
- Town Board
- Town Clerk
- Building Inspector
- Attorney
- Highway Superintendent

MINUTES

- 2025-06-10

AUDIT

- \$39,815.23

MOTION TO ADJOURN

1. RESOLUTION #XXX
INTRODUCTORY LOCAL LAW #4 - 2025 - CLOSE PUBLIC HEARING

Introduced by

Seconded by

BE IT RESOLVED AS FOLLOWS:

That the Town Board of the Town of Clarkson closes the public hearing for

Introductory Local Law #4 - 2025.

VOTE OF THE BOARD

AYES:

NAYES:

2. RESOLUTION #XXX
INTRODUCTORY LOCAL LAW #4 - 2025 -- SEQR

Introduced by

Seconded by

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson classifies Introductory Local Law #4 - 2025 as a Type II action under the State Environmental Quality Review Act and 6NYCRR615.5(c)(26) and not subject to review pursuant to SEQRA.

VOTE OF THE BOARD

AYES:

NAYES:

3. RESOLUTION #XXX
INTRODUCTORY LOCAL LAW #4 – 2025—RESOLUTION OF ADOPTION

Amending the Town of Clarkson's list of designated historic landmarks.

Introduced by

Seconded by

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson adopts Introductory Local Law #4 of 2025 entitled “A local law amending the Town of Clarkson's list of designated historic landmarks” to include: **7538 Ridge Road and 2892 Sweden Walker Road.**

Section 2. That upon its authority and discretion as a legislative body and that upon review and consideration of the full record before it, including the recommendation of the Town of Clarkson’s Historic Preservation Commission, the Town Board has determined that the list of properties recommended for designation as landmarks meet the criteria for designation as landmarks as described in section 11 of local law No. 2 of the year 2023 and are deserving of protection.

Section 3. That upon filing with the Secretary of State, the Town Clerk is authorized to assign a final “Local Law” number so that the Local Law is filed in numerical sequence as required by law. An appropriate entry to this effect shall be made by the Town Clerk in the Clerk’s records.

VOTE OF THE BOARD

AYES:

NAYES:

4. RESOLUTION#XXX

Town of Clarkson

To Approve Support & Authorization for the Town of Clarkson

2025 Non-Agricultural Nonpoint Source MS4 Stormwater Mapping Grant

Introduced by Councilperson

Seconded by Councilperson

WHEREAS, the Town of Clarkson, Monroe County, supports the submission of a 2025 Consolidated Funding Application (CFA) on behalf of the Town, for the Non-Agricultural Nonpoint Source MS4 Mapping Grant to complete comprehensive stormwater mapping; and

WHEREAS, the New York State Department of Environmental Conservation (DEC) provides a competitive statewide grant program to assist in completing stormwater mapping; and

WHEREAS, the Town of Clarkson considers this project a priority to address changing MS4 General Permit requirements; and

NOW THEREFORE BE IT RESOLVED, the Town Board, on behalf of the Town, identifies the Supervisor as the authorized representative for the project, able to execute necessary documents relative to and as required for this application; and

BE IT FURTHER RESOLVED, the Town Board does hereby accept that they shall provide at least a 10% match of the total of any grant funding awarded as a local match in the form of in-kind services or cash contributions hereby appropriated and obligated from the Town of Clarkson General Fund; and

BE IT FURTHER RESOLVED, that the Town of Clarkson recognizes and fully supports the submission of the CFA for a Non-Agricultural Nonpoint Source MS4 Stormwater Mapping Grant by MRB Group to complete stormwater mapping.

VOTE OF THE BOARD

AYES:

NAYS:

5. RESOLUTION#XXX
TOWN OF CLARKSON TOWN BOARD TO APPROVE
NYS DEC NPS MS4 MAPPING PROJECT PLANNING STUDY

SEQR RESOLUTION – TYPE II ACTION

Introduced by Councilperson

Seconded by Councilperson

WHEREAS, the Town of Clarkson Town Board, (hereinafter referred to as The Board) is considering completing an application through the New York State Consolidated Funding Application (CFA) under New York State Department of Environmental Conservation (DEC), for the preparation of MS4 Mapping; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Board does hereby classify the above referenced Action to be a Type II Action under Section 617.5 (c)[23] of the State Environmental Quality Review (SEQR) Regulations; and

BE IT FURTHER RESOLVED THAT, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FINALLY RESOLVED THAT, the Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

VOTE OF THE BOARD

AYES:

NAYS:

6. RESOLUTION #XXX
APPOINTMENT OF LIAISON FROM TOWN BOARD TO SEYMOUR LIBRARY BOARD
OF TRUSTEES

Introduced by Councilperson

Seconded by Councilperson

Whereas, the joint operating agreement for the Seymour Library authorizes the Town of Clarkson to appoint a member of the Town Board to serve as a liaison to the Seymour Library Board of Trustees; and

Whereas, the Town Board wishes to avail itself of this opportunity;

Whereas, Town Board member Tom Guarino has agreed to serve as liaison.

BE IT RESOLVED AS FOLLOWS:

Section 1. That Tom Guarino of the Town Board of the Town of Clarkson, New York, be and is hereby appointed as the Town Board's liaison to the Seymour Library Board of Trustees.

Section 2. That this resolution shall take effect immediately.

VOTE OF THE BOARD

AYES:

NAYES:

7. RESOLUTION #XXX
TO AUTHORIZE 1 YEAR MERIT INCREASE FOR THE DEPUTY TOWN CLERK CARLA
WARD

Introduced by Councilperson

Seconded by Councilperson

To authorize a 1-year merit increase for the Deputy Town Clerk Carla Ward from Clerk II, Step 15 at \$20.94/hour to Clerk II, Step 17 at \$21.57/hour effective July 8, 2025.

VOTE OF THE BOARD

AYES:

NAYS:

8. RESOLUTION #XXX
MOTION TO APPROVE MERIT INCREASE FOR HIGHWAY EMPLOYEE MICHAEL
BARTEK

Introduced by Councilperson

Seconded by Councilperson

Motion to approve merit increase for highway employee Michael Bartek.

VOTE OF THE BOARD

AYES:

NAYS:

9. RESOLUTION #XXX
MOTION TO APPROVE HIGHWAY FOREMAN MICHAEL FARRELL WITH 80 HOURS
OF VACATION ROLLOVER

Introduced by Councilperson

Seconded by Councilperson

Motion to approve Highway Foreman Michael Farrell with 80 hours of vacation rollover.

VOTE OF THE BOARD

AYES:

NAYS