

TOWN OF CLARKSON
TOWN BOARD MEETING
June 10, 2025

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, June 10, 2025, at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
John Culhane	Councilperson
** Nick D’Amuro	Councilperson
Thomas Guarino	Councilperson
Sharon Mattison	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O’Toole	Attorney

** excused

Supervisor Liotta opened the meeting. Supervisor Liotta led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price, along with thanks to healthcare workers who tirelessly work to save lives every day.

HISTORICAL MOMENTS

Historian Leanna Hale mentioned that Flag Day Saturday, June 14, is one of her favorite days. Flag Day was established by Woodrow Wilson in 1916. Please ask your children and grandchildren how many stars and stripes are on the flag. You can leave your answers at the town hall. In 1819, the year Clarkson was established, there were 21 stars on the flag. In 1836 under the original Clarkson Academy, there were 25 stars. After the Academy burned down in 1853, the present building was built out of Clarkson brick and there were 31 stars on the flag. The Academy was considered a college as well at that time. Many students went on to become teachers or administrators or even doctors and lawyers. Many of them came from our West to be educated here. You can see many changes throughout the years one hung her great grandfather’s flag of 48 stars in the Academy. Leanna, along with her grandchildren, have learned that "It’s a Grand Old Flag, a high-flying flag, long may she wave." Saturday, July 14 will be the 250th Celebration of the US Army. It was formed a year before the Declaration of Independence anniversary. There will be a parade in Washington to celebrate.

OLD BUSINESS

RESOLUTION #158
AUTHORIZING PAYMENT #8 TO PILON CONSTRUCTION CO., INC. of
\$438,543.42, TOWN OF CLARKSON WATER IMPROVEMENT BENEFIT
AREA NO. 1

Introduced by Councilperson Guarino
Seconded by Councilperson Culhane

WHEREAS, on August 27, 2024, the Town of Clarkson entered a contract with Pilon Construction Company, Inc. (hereinafter “Pilon”) for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1; and

WHEREAS, the contract provides for progress payments to Pilon during the construction; and

WHEREAS, the funds for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1 are being provided by a bond in the amount of \$4,700,000.00 and a grant from USDA Rural Development in the amount of \$2,944,000.00; and

2025-6-10

WHEREAS, in anticipation of the permanent bond in the amount of \$4,700,000.00 from USDA Rural Development, the Town sold \$4,700,000.00 in Bond Anticipation Notes to Greene County Commercial Bank with the proceeds being received by the Town on November 14, 2024; and

WHEREAS, Pilon has requested a progress payment in the amount of \$438,543.42; and

WHEREAS, MRB Group, the Town’s Engineer for this project has reviewed the request and recommended payment in the amount of \$438,543.42; and

WHEREAS, Richard J. Olson, the Town’s Attorney for this project, has reviewed the request with respect to the legal requirements and has found no impediments to payment; and,

WHEREAS, after reviewing the request and the Engineer’s recommendation this Board has determined that the request by Pilon for a progress payment in the amount of \$438,543.42 should be approved.

THEREFORE, Now, BE IT RESOLVED, that the Town Board authorizes the payment of \$438,543.42 to Pilon Construction Co., Inc.; and be it

FURTHER RESOLVED, that such payment shall be made from the proceeds of the Bond Anticipation Notes which were sold to Greene County Commercial Bank: and be it

FURTHER RESOLVED, that this Resolution take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, Guarino and Mattison

NAYES: none

ABSENT: Councilperson D’Amuro

NEW BUSINESS

RESOLUTION#159

TOWN OF CLARKSON

Authorization for the Town of Clarkson 2025 Environmental Protection Fund (EPF) Project for Parks at Hafner Park

Introduced by Councilperson Mattison

Seconded by Councilperson Culhane

WHEREAS, the Town of Clarkson, Monroe County, N.Y. supports the submission of the 2025 grant application on behalf of the Town through the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under Title 9 of the Environmental Protection Act of 1993 for the purpose of funding the Town Park Construction project; and

WHEREAS, the NYS OPHRP invites eligible applicants to apply for funding opportunities through the Environmental Protection Fund (EPF) to undertake the acquisition, development, or planning of parks and recreational facilities open to the public; and

WHEREAS, the Town’s planning documents recognize our recreational assets are important to us and the Town strives to provide accessible green space and enjoyable programs in all seasons for the community; provide opportunities for relaxation, experiential learning, and socialization to enhance personal growth and well-being for all individuals; and continuously improve the quality and safety of our facilities and services; and

2025-6-10

WHEREAS, if funding is received, the Town proposes to implement proposed improvements to Hafner Park that were out in the EPF-funded Hafner Park Feasibility Study; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, on behalf of the Town of Clarkson authorizes the submission of an application for funding to the NYS OPRHP Environmental Protection Fund for a Parks Implementation grant regarding the Town-owned Hafner Park and authorizes the Town Supervisor to be the authorized representative for the project, able to execute all necessary documents relative to the project; and

BE IT FURTHER RESOLVED, the Town Board does hereby authorize that they shall provide at least a 25% match of the total of any grant funding awarded as a local match and does hereby appropriate and obligate such matching funds from the Town of Clarkson General Fund budget line; and

BE IT FURTHER RESOLVED, that the Town of Clarkson recognizes and fully supports the submission by MRB Group of this 2025 NYS OPRHP Park Grant for an implementation project for Town Park.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, Guarino and Mattison

NAYES: none

ABSENT: Councilperson D'Amuro

Hafner Park – Supervisor Liotta mentioned the potential funds for this grant is \$900k. Per the feasibility study, we have assigned most of those individual projects to this grant. Not included and under a separate grant, are the sports courts and the splash park. The only two that are not included are the trail system and the amphitheater. We will have 5 years for completion after the award date, if we are fortunate to receive it.

RESOLUTION #160

Authorization for the Town of Clarkson 2025 Water Quality Improvement Project (CFA – WQIP) - Salt Storage Structure

Introduced by Councilperson Culhane

Seconded by Councilperson Guarino

WHEREAS, the Town of Clarkson, Monroe County, supports the submission of a 2025 Water Quality Improvement Project (WQIP) application through the Consolidated Funding Application (CFA) on behalf of the Town for the construction of a new salt storage structure; and

WHEREAS, the New York State Department of Environmental Conservation (DEC) provides this competitive statewide reimbursement grant program through the CFA portal for local governments, administered to directly address documented water quality impairments; and

NOW THEREFORE BE IT RESOLVED, the Town Board, on behalf of the Town, identifies the Town Supervisor as the authorized representative for the project, able to execute necessary documents relative to and as required for this application; and

BE IT FURTHER RESOLVED, the Town Board does hereby accept that they shall provide the required 25% match for all grant funding awarded as a local match in the form of in-kind services or cash contributions hereby appropriated and obligated from the General Fund; and

2025-6-10

BE IT FURTHER RESOLVED, that the Town of Clarkson Town Board recognizes and fully supports the submission of the WQIP application through the CFA for a Salt Storage Grant by MRB Group on behalf of the Town for Salt Storage improvements.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, Guarino and Mattison

NAYES: none

ABSENT: Councilperson D’Amuro

Salt Storage Structure - Supervisor Liotta mentioned that there is a \$600k max for this grant with a 25% match. This is for the 2nd Salt Storage structure that will be replacing the existing wood structure.

RESOLUTION #161

Approve Professional Services Agreement– MRB Group

NYSDEC 2025 Nonpoint Source Planning Grant (NPS) - MS4 Mapping

Introduced by Councilperson Guarino

Seconded by Councilperson Mattison

WHEREAS, the Town wishes to retain the services of a professional services provider to prepare a grant application for the NYSDEC 2025 Nonpoint Source Planning Grant (NPS) under the MS4 Mapping subcategory; and

WHEREAS, MRB Group has offered to provide such services to the Town.

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson authorizes the Supervisor to sign the Proposal for Professional Services Agreement with MRB Group to prepare a grant application for the NYSDEC 2025 Nonpoint Source Planning Grant (NPS) under the Municipal Separate Storm Systems (MS4) Mapping subcategory. Initial services to be performed at a cost of \$5,500. Additional related services to be billed on a personnel time-charge basis as required.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, Guarino and Mattison

NAYES: none

ABSENT: Councilperson D’Amuro

MS4 Mapping – Supervisor Liotta mentioned that this grant is at the request of Kevin Moore, Building Inspector. We are periodically required to bring our mapping up to date. MRB Group sent the proposal, and this authorizes them to do the work. The maximum grant is \$75k and the town matches 10%.

RESOLUTION #162

APPROVE LEASE PURCHASE AGREEMENT FOR TRUCK

Introduced by Councilperson Mattison

Seconded by Councilperson Culhane

WHEREAS, the Town of Clarkson owns a 2009 truck which is no longer fit for the purposes used by the Building Department/Code Enforcement Office, and must be replaced; and

WHEREAS, a 2025 Chevrolet Silverado 1500 truck has been identified as a suitable replacement; and

2025-6-10

WHEREAS, the above referenced vehicle is available for lease-purchase under New York State’s “Piggybacking” Law under the NYS OGS contract through authorized vendor Jim Barnard Chevrolet Inc., which eliminates the need for competitive bidding pursuant to §103 of the NYS General Municipal Law; and

WHEREAS, GM Financial has offered a 5-year lease term in which the town has the option to purchase the new truck at the end of lease; and

WHEREAS, the five (5) annual payments including interest rate of 6.884% will be \$9,015.04 to allow the town to budget annually for this acquisition; and

THEREFORE, BE IT RESOLVED, to authorize the Town Supervisor to sign the Master Equipment Lease Purchase Agreement dated June 2, 2025, between AmeriCredit Financial Services Inc d/b/a GM Financial and the Town of Clarkson for the lease of a 2025

Chevrolet Silverado 1500 truck for an amount not to exceed \$45,075.20 with lease payments of \$9,015.04.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, Guarino and Mattison

NAYES: none

ABSENT: Councilperson D’Amuro

Lease Purchase Agreement - Supervisor Liotta mentions once the lease agreement is returned to GM along with the first lease payment, the truck will be delivered to highway. A 2nd truck is expected to be delivered to highway soon as well. The lease amount on both trucks has been incorporated into our budget.

RESOLUTION #163
SCHEDULE PUBLIC HEARING FOR INTRODUCTORY
LOCAL LAW # 4 of 2025

A Local Law amending the Town of Clarkson's list of designated historic landmarks.

Introduced by Councilperson Culhane

Seconded by Councilperson Guarino

WHEREAS, the Town Board has before it proposed Introductory Local Law 4 of 2025 which would amend the Town of Clarkson's list of designated historic landmarks to include: 7538 Ridge Road and 2892 Sweden Walker Road.

WHEREAS, in order to adopt said Local Law, the Town Board of the Town of Clarkson is required to hold and conduct a public hearing thereon;

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. That the Town Board of the Town of Clarkson shall hold and conduct a Public Hearing on the **24th day of June, 2025, at 6:00 p.m.** at the Town Hall, 3710 Lake Road, Town of Clarkson, New York, 14430 to consider the changes at which Public Hearing all interested persons will be heard concerning the subject matter thereof.

SECTION 2. That the Town Clerk shall cause due notice of such public hearing to be published as required by law.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, Guarino and Mattison

NAYES: none

ABSENT: Councilperson D’Amuro

2025-6-10

Historic Property - Supervisor Liotta asked Attorney O'Toole for a better understanding on why two more historic properties are being added. Attorney O'Toole mentioned we are now picking up new properties that have been designated for the town. Councilperson Culhane advised the town board has final say as to which properties can be added to the list.

RESOLUTION #164
PAY INCREASE FOR LANDFILL OPERATORS

Introduced by Councilperson Guarino

Seconded by Councilperson Mattison

Motion to approve the new rate of \$25.00 per hour for the Landfill Operators, ALAN CROSS and SCOTT WILSON, effective immediately.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, Guarino and Mattison

NAYES: none

ABSENT: Councilperson D'Amuro

RESOLUTION #165
ACKNOWLEDGE RECEIPT OF SUPERVISOR'S MAY FINANCIAL REPORT

Introduced by Councilperson Culhane

Seconded by Councilperson Guarino

Acknowledge receipt of Supervisor's May Financial Report.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, Guarino and Mattison

NAYES: none

ABSENT: Councilperson D'Amuro

Supervisors Report

NY ReLeaf Conference - On May 24, we received a mailing from NYSDEC regarding its 32nd Annual NY ReLeaf Conference to be held July 22 – 24, at the Lake Ontario Event and Conference Center in Oswego, NY. Any tree enthusiasts are invited to attend. The information is on our FB page and the flyers are in the foyer.

Grievance Day - On May 28, the Board of Assessment Review met for Grievance Day. They had one appointment for residential property, and seven mail-ins for commercial properties: 6 for Autumn Woods and 1 for the radio tower property on Clarkridge Dr.

New Town Hall - On June 4, a zoom meeting was held with the architect from MRB Group, town hall staff, and Bob Viscardi, to review the preliminary floor plan and elevations for the new town hall. It was a productive meeting.

Lifespan - On June 6, we received an email from Lifespan about meetings being offered in June. The information is on our FB page and the flyers are in the foyer. The topics offered are Firearm Safety & Dementia, Thursday, June 12 (Zoom); Communication Group for Hearing Loss, Wednesdays in June; Memory Cafes in Lyons, Elmira & Watkins Glen; Grief After Dementia Caregiving Support Group; Legal Considerations of Caregiving (in-person or zoom); Medicare Made Easier & Medicare 101; Powerful Tools for Caregivers.

WIBA#1 -This morning we had the WIBA waterline update meeting. Pilon Construction is currently at the start of Ireland Road at Sweden Walker Road. As of the most recent pay application, the job is 54% complete. In the next two weeks, Pilon will be on Ireland Rd, and will tie-in on Lawton Rd. The next update meeting will be on June 24. Scott Mattison, the town's engineer, has provided us with an update that will be posted to our website tomorrow, June 11 with copies in our lobby, and the Westside News this weekend. We are happy about the progress that is being made.

2025-6-10

Town Board Reports

Town Clerk – Susan Henshaw mentioned that on Saturday, June 14 is our annual Shred Day from 10 a.m. to 12:00 p.m. at the Highway Garage, 3623 Lake Rd. Grab those files you no longer need and bring them down for safe, secure, and immediate shredding.

RESOLUTION #166

MOTION TO APPROVE 5-27-2025 MEETING MINUTES

Introduced by Councilperson Culhane

Seconded by Councilperson Guarino

Motion to approve 5-27-2025 meeting minutes.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, Guarino and Mattison

NAYES: none

ABSENT: Councilperson D’Amuro

RESOLUTION #167

AUDIT 6-10-2025

Introduced by Councilperson Mattison

Seconded by Councilperson Guarino

To authorize payment of audit 6-10-2025 totaling \$580,534.84, AA General \$31,893.80, BB General- Outside Village \$13,620.28, DA Highway– Town Wide \$48,750.59, DB- Highway– Outside Village \$1,906.12, HH- Capital Projects \$479,950.77, SL- Lighting \$4,107.72, SS – Sewer \$305.56. Distribution of checks: Joint Checking #5519-5563.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, Guarino and Mattison

NAYES: none

ABSENT: Councilperson D’Amuro

RESOLUTION #168

MOTION TO ADJOURN

Introduced by Councilperson Guarino

Seconded by Councilperson Culhane

Motion to adjourn at 6:37 P.M.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, Guarino and Mattison

NAYES: none

ABSENT: Councilperson D’Amuro

Respectfully submitted,

Susan Henshaw

Town Clerk

Approved 2025-06-24