

TOWN OF CLARKSON
TOWN BOARD MEETING
April 22, 2025

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, April 22, 2025, at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
John Culhane	Councilperson
** Nick D'Amuro	Councilperson
Sharon Mattison	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney

** excused after first resolution

Supervisor Liotta opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed to remember our fellow Town Board member Evan M. Wexler who passed away on April 14, 2025.

Supervisor Liotta discussed Evan and his 2+ year battle with leukemia. He will be greatly missed by the Town Board and anyone that knew him. The completion of his term was of utmost importance to Evan. This is a difficult time for many of us and condolences to his family and friends. A special resolution has been prepared and will be presented to his family.

RESOLUTION #126
A RESOLUTION TO HONOR THE MEMORY OF EVAN M. WEXLER

Introduced by Councilperson D'Amuro
Seconded by Councilperson Mattison

WHEREAS, the Town Board of the Town of Clarkson was greatly saddened to learn of the death of Evan M. Wexler who was serving on the Town Board of the Town of Clarkson; and

WHEREAS, Evan M. Wexler attended Brockport High School; and

WHEREAS, Evan M. Wexler was a leader in the Town of Clarkson in public life and distinguished himself for his character, and devotion to the interests and growth of the Town of Clarkson and won for himself the respect and affection of the public for his services to the community not only as a private citizen but as a public servant in his good works and the office which he held; and

WHEREAS, Evan M. Wexler's integrity, ability and devotion to his community, its citizens, and his family, enabled him to make a substantial and valuable contribution to the Town of Clarkson;

NOW, THEREFORE, BE IT

RESOLVED, by the Supervisor and the Town Board of the Town of Clarkson, that by the death of Evan M. Wexler, the Town of Clarkson has been bereft of one of its most prominent figures, and the citizens of the Town of Clarkson are deprived of one of its outstanding public servants and the community as a whole is deprived of a beloved and distinguished neighbor and citizen; and be it further

RESOLVED, that a copy of this Resolution be recorded in minutes of this Town Board and that a copy be sent to the family of the late Evan M. Wexler in testimony to the sympathy of the Town of Clarkson in their bereavement.

2025-04-22

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYS: none

OPEN FORUM

Monroe County Sheriff Captain Rick Bancroft and Investigator Sergeant Jeff Branagan, with the 2025 Police Bureau Major Initiatives, joined us for a presentation. Captain Bancroft advised that this initiative endeavor is the largest technological advancement in the Monroe County Sheriff's Office in 30 years. MCSO technology has been behind other agencies within NYS for some time. This large investment will certainly pay dividends to keep our communities safer. They shared highlights on the following:

- **RIOC – Regional Investigative Operations Center**—will be located in Greece. This is primarily focused on preventing terrorism and domestic violence. This is considered the brain or information center for the sheriff's department. It is considered a nerve center and all body cameras, license plate readers and drones are accessible through the RIOC. This is a Real Time Crime Center where all agencies work together to communicate all needed information. Multi - jurisdiction staffing support, currently is run through the sheriff's office. The information systems are integrated with the public school systems throughout the county.
- **License Plate Readers and Public Safety Cameras**—Monroe County has trailed in NYS with license plate readers. This is a small box/tool used for criminal investigations. There must be a criminal purpose to be looking at a license plate. There will be 75 plate readers in major intersections across Monroe County, anticipating 5 readers to be placed in Clarkson. Data retention is 1 year and is not subject to FOIL requests and is not accessible/researchable by any commercial identity. The readers have been helpful with stolen KIA cases. Monroe County has a very high rate of KIA vehicles stolen.
- **Drone as a First Responder Program** - will offer automated dispatch through 911. Based on call volume, there will be a permanent, dedicated rooftop docking station in Henrietta with the ability to house 2 drones. In addition, there will be police cars holding extra drones in the trunk for immediate use when necessary. Drones help save valuable resources to use in other areas. The flight path of drones will be released to the public, just not the videos. All information sought and viewed is reported back to the center. Drones fly high while enroute to their destination, lowered upon arrival to the scene. They fly up to 400 feet, 40-50 MPH with a 3-mile radius. The current battery life is standard at 20 minutes depending on weather conditions and distance of location that the drone needs to fly to. They can reach any given area much faster than a police car and at a birds-eye view. Fire Departments utilize drones regularly as it can take thermal pictures of a "hot spot". Assists in identifying exact location of an individual within a structure, and drone pilots can report back to central communications to respond to those firemen on scene, or deputy depending on scenario. Newly purchased drones are completely manufactured in the United States. The current drones are Chinese made, and MCSO is working to end the acquisition of foreign made devices.
- **Centralized Arraignment Program** - all judges across the state will be on call in a round-robin fashion, 24/7/365. Officers can provide all paperwork for arraignment while the suspect has ability to obtain services they may require simultaneously.
- **Family Justice Center/Domestic Violence** - under construction in the old Irondequoit mall. This center will provide the accused and victim counseling, medical support, orders of protection for domestic violence and family intervention services all on site.

2025-4-22

- **Body Worn Cameras/Dash Cameras/Taser 10 Devices** - will allow an officer the ability for up to 10 taser shots if needed; due to Rochester weather and the cold climate, more repeat taser shots may be necessary. They will have 65 dash cameras providing 10 years of storage to those out in the field. Body cameras will have longer battery life, higher quality, larger range and better communication with those at the Real Time Crime Center, including the Fire Department. The taser provides automatic power when side-arm is drawn, sirens turn on and car obtains a certain speed. Software assists with transcription, with assist from deputy and AI.

Captain Bancroft advised that the MCSO received the following grants, along with a 10-year contract to assist with funding for this large-scale project. The funds below do not pay for everything previously discussed, rather it is the start to this investment.

- Monroe County Taxpayer Funding - \$7.1 mil
- NYS Division of Criminal Justice Services Tech Grant - \$11.7 mil
- Federal Cops Grant - \$940k

The sheriff's office has a model policy they are implementing to show their commitment to this large project, to assist in the possibility of future funding, which include:

- Audit Trails
- Financial Responsibilities
- Supervisory Oversight
- Tracking Effectiveness
- Training
- Transparency-public/media

The current equipment the MCSO is using will be recycled and sent to the Monroe County Jail Bureau for use. The body cameras will be even more useful in this controlled setting, due to shorter battery life than the new cameras. /* These positions will be filled through a vetting process, for those with a certain mindset. This is considered a privilege to work in the RIOC. It is an exciting and unique job, where they anticipate no shortage of applicants. The best of the best will be chosen.

Captain Bancroft advised that Clarkson will be given a dedicated police car to patrol our area by the end of summer 2025. We are the last town to not have its own deputy.

NEW BUSINESS

East Avenue Sidewalk – Supervisor Liotta mentioned the approved sidewalk funding was made available through Monroe County Executive Adam Bello. The county has given the town approximately \$226k, and the town would be responsible for the balance. MRB Group will prepare and design the sidewalk, and we will then apply for a permit through MC DOT for us to do the work.

RESOLUTION #127

Approve Professional Services Agreement– MRB Group East Avenue Sidewalk Design Services

Introduced by Councilperson Culhane
Seconded by Councilperson Mattison

WHEREAS, the Town wishes to retain the services of a professional services provider to provide design and bidding services for the East Avenue Sidewalk; and

WHEREAS, MRB Group has offered to provide such services to the Town.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

2025-4-22

Section 1. That the Town Board of the Town of Clarkson authorizes the Supervisor to sign the Proposal for the Professional Services Agreement with MRB Group to provide design and bidding services for the East Avenue Sidewalk and related services. Initial services to be performed at a cost of \$52,300.00. Additional related services to be billed on a personnel time-charge basis as required.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane and Mattison

NAYS: none

ABSENT: Councilperson D’Amuro

Municipal Parks and Recreation Grant – Supervisor Liotta advised this is an excellent grant opportunity for our Hafner Park project. She mentioned that we will continue to keep a diagram/design of the new Hafner Park on the counter at Town Hall for review.

RESOLUTION #128

2025 Town of Clarkson

Resolution of Support & Authorization for the Town of Clarkson

2025 New York State Municipal Parks and Recreation Grant

**NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC
PRESERVATION MUNICIPAL PARKS AND RECREATION (OPRHP) GRANT
PROGRAM FOR HAFNER PARK**

Introduced by Councilperson Mattison

Seconded by Councilperson Culhane

WHEREAS, the Town of Clarkson, Monroe County, supports the submission of the 2025 Municipal Parks and Recreation (MPR) grant application on behalf of the Town, for construction of sports courts and a splash park in Hafner Park.

WHEREAS, in accordance with the NYS OPRHP invites eligible applicants to apply for funding opportunities to undertake construction for improvements at Hafner Park;

WHEREAS, a value of the Town's planning documents recognizes our recreational assets are important to us; and

WHEREAS, the Town strives to provide accessible green space and enjoyable programs in all seasons for the community and provide opportunities for relaxation, experiential learning inside and outside, and socialization to enhance personal growth and well-being for all individuals; and continuously improve the quality and safety of our facilities and services; and

NOW, THEREFORE, BE IT RESOLVED by the Town Board on behalf of the Town of Clarkson, New York that the Town Supervisor be authorized to submit a NYS OPRHP grant application for a Municipal Parks and Recreation grant regarding the Town-owned Hafner Park, and be considered the authorized representative for the project, able to execute all necessary documents relative to this project; and

BE IT FURTHER RESOLVED, the Town Board does hereby recognize that local matching funds will be needed to fund the project if the grant is approved; and

BE IT FURTHER RESOLVED; that the Town of Clarkson recognizes and fully supports the submission of this 2025 MPR grant application for planning projects for Hafner Park.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane and Mattison

NAYS: none

ABSENT: Councilperson D’Amuro

2025-4-22

West Cemetery of Clarkson - Supervisor Liotta stated she is authorized to close the KeyBank account and transfer to a separate account at Five Star Bank. Extensive research was done to find the proper way to release these funds.

RESOLUTION #129

TO TRANSFER FUNDS FOR THE WEST CEMETERY OF CLARKSON

Introduced by Councilperson Culhane

Seconded by Councilperson Mattison

WHEREAS, by motion duly adopted on August 13, 1996, the Town of Clarkson did accept conveyance of the cemetery premises and transfer of assets of the cemetery known as the West Cemetery of Clarkson, Cemetery Association pursuant to Section 1506(j) of the NYS Not for Profit Corporation Law; and

WHEREAS, among those assets, the Town of Clarkson did accept transfer of certain trust fund principal for Perpetual Care, Perpetual Maintenance and a General Fund; and

WHEREAS, said trust funds were deposited in a special account at First Niagara Bank; and

WHEREAS, First Niagara Bank agreed to be acquired by KeyCorp which is doing business as “KeyBank”; and

WHEREAS, the Town of Clarkson is desirous of closing the account at what is now KeyBank and transferring the funds to an account at Five Star Bank.

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor is authorized, directed and empowered to take any all actions necessary, including signature authority, to close the KeyBank account for the West Cemetery Association of Clarkson, and transfer the funds to an account at Five Star Bank titled to the Town of Clarkson where the funds will be held in trust for the benefit of the West Cemetery of Clarkson.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane and Mattison

NAYS: none

ABSENT: Councilperson D’Amuro

RESOLUTION #130

MOTION TO APPROVE MERIT INCREASE FOR HIGHWAY EMPLOYEE

BRYCE GAESSER

Introduced by Councilperson Mattison

Seconded by Councilperson Culhane

Motion to approve merit increase for Bryce Gaesser, Highway Department HEO, from Step 9 @ \$27.64/hr. to Step 11 @ \$28.47/hr. effective May 11, 2025.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane and Mattison

NAYES: none

ABSENT: Councilperson D’Amuro

2025-4-22

Supervisor Liotta and Superintendent Viscardi wished to mention that Highway employee Gerald McAllister has been employed with the Town of Clarkson for 15 years and Travis Hatfield has been employed with the Town for 28 years.

RESOLUTION #131
MOTION TO APPROVE MERIT INCREASE FOR HIGHWAY SEASONAL
EMPLOYEE GERALD MCALLISTER

Introduced by Councilperson Culhane

Seconded by Councilperson Mattison

Motion to approve merit increase for Gerald McAllister, Highway Department seasonal employee, from Step 17 @ \$19.90/hr. to Step 20 @ \$20.81/hr. effective April 14, 2025.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane and Mattison

NAYES: none

ABSENT: Councilperson D'Amuro

RESOLUTION #132
MOTION TO APPROVE MERIT INCREASE FOR HIGHWAY SEASONAL
EMPLOYEE TRAVIS HATFIELD

Introduced by Councilperson Mattison

Seconded by Councilperson Culhane

Motion to approve merit increase for Travis Hatfield, Highway Department seasonal employee, from Step 17 @ \$19.90/hr. to Step 20 @ \$20.81/hr. effective April 14, 2025.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane and Mattison

NAYES: none

ABSENT: Councilperson D'Amuro

RESOLUTION #133
TO APPROVE YOUNG EXPLOSIVES FIREWORKS EXHIBITION
AGREEMENT FOR GOOD NEIGHBOR DAYS

Introduced by Councilperson Mattison

Seconded by Councilperson Culhane

Motion to authorize Supervisor to sign the agreement with Young Explosives Corporation to hold a fireworks display on Friday, August 15, 2025, for the town's Good Neighbor Day event at Hafner Park, 3645 Lake Road, Clarkson, NY. A Certificate of Liability for the Young Explosives Corporation was provided and is on file with the Town of Clarkson. The Town of Clarkson is aware of NYS Penal Law Article 405, Permits for Public Displays of Fireworks.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane and Mattison

NAYS: none

ABSENT: Councilperson D'Amuro

Supervisors Report

New Zoning Code - On April 14, Kevin Moore, Sharon Mattison, Attorney O'Toole and Supervisor Liotta met with Katie Darcy from Bergmann Associates. They are a company hired to publish the new zoning code. We are now awaiting revisions and will then schedule a time to present it to the Town Board and the public.

NYS Department of Transportation - On April 15, she spoke with NYS DOT regarding the Sweden Walker Road & Rt. 104 intersection. The fact that the East – West turning lanes do not have a 'protective left' arrow, is common. This is universally accepted practice in all states. If a 'protective left' arrow is provided, it is based on an informed decision that is 95% driven by crash patterns over time. In this case the intersection and coincidentally, the 19 & 104 intersection, NYS DOT determined that 'protective left' arrows are not warranted. The continuous flow of East - West traffic is more important.

2025-4-22

The NYS DOT's budget is not large enough to do repeated studies at intersections to make them more efficient. Most of its money is spent on bridges and road infrastructure. According to NYS DOT, further study is not warranted. It is all crash driven.

Sidewalk Additions on Lake Road -Supervisor Liotta spoke with NYS DOT regarding the sidewalk additions on Lake Road. On the West side, North of Rt.104 from Horizon Park Drive to Gilmore Road; and Lake Road side North of Rt.104 from Lacey Lane to Woodstock Lane. They fully support the addition of pedestrian travel in our town. The Highway Department sent a letter today asking for NYS DOT approval for these sidewalks. Once received, we will need to obtain the engineered plans before work permits can be issued, and we will strive to obtain funding. Further discussion on the town sidewalks ensued.

Allied Financial - the town's auditor, will be at the town hall this week working on our 2024 audit.

WIBA #1 – This morning we had our update meeting. The contractors are currently working on Lawton Road. The next pay application will be May 1, for approval May 13, at the Town Board meeting.

Town Clerk Report - Susan Henshaw would like to thank all those who stopped out to the voting machine demo on April 10. The Brockport Central School District will be holding an additional demo sometime soon for anyone that is interested. Once I am aware of the date being confirmed, I will advise. / * We have appointment times still available for the Rabies Clinic scheduled for next Thursday, May 1. The times that are available are from 6:30 P.M. to 7:15 P.M. Please contact the Hamlin Town Clerk at 964-2421 to schedule today.

Building Department Report – Building Inspector Kevin Moore reports that he has had 118 Inspections for the month of March. / * There have been 5 Planning Board applications and 1 Zoning Board applications year to date. / * Kevin has attached the GovQa Reports. / * In the week of March 14, Kevin had 4 fire calls; kitchen fire in an apartment, house fire, vehicle into a house, and illegal burning of rubbish. / * There is a current Burn Ban in effect in NYS through May 14. Please contact the building department with any questions. / * On March 20, we had our FEMA Audit that was scheduled for the day but was completed in 3 hours. The NYS DEC was appreciative of the preparation, knowledge and proactive steps that were taken for the audit. Kevin will be updating the Town Board as soon as he has a response letter from the NYS DEC. There are several aspects that will need to be addressed with one property, such as the floodplain, town code, health code, building code and fire code etc. / * The MS4 Stormwater's annual report has been completed and submitted to NYS DEC. The Stormwater compliance requirements for Year 2 of the new general permit are in progress. Attached is a copy of the requirements to this report. Below is an overview of items that are due in Year 2 (NYS DEC).

1. Monitoring locations inspection and sampling program (Part VI/VII.C.1. e.)
2. Illicit discharge track down program (Part VI/VII.C.2.)
3. Illicit discharge elimination program (Part VI/VII.C.3.)
4. Inventory of municipal facilities (Part VI/VII.F.2. b.)

Highway Report - Superintendent Viscardi mentioned that the Valley View sewer is 70% complete. Within the next 2 weeks there will no longer be collapsing sewers. / * Our new plow truck ordered Spring 2023 has arrived. We will be picking it up next week. / * Brush pick-up has started and will take approximately 2 weeks to complete. Junk Days starts next Saturday, April 26, and will run through Saturday, May 3.

2025-4-22

RESOLUTION #134
MOTION TO APPROVE 4-08-2025 MEETING MINUTES

Introduced by Councilperson Culhane

Seconded by Councilperson Mattison

Motion to approve 4-08-2025 meeting minutes.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane and Mattison

NAYES: none

ABSENT: Councilperson D’Amuro

RESOLUTION #135
AUDIT 4-22-2025

Introduced by Councilperson Mattison

Seconded by Councilperson Culhane

To authorize payment of audit 4-22-2025 totaling \$120,936.11, AA General \$9,342.76, BB General- Outside Village \$1,463.32, DA Highway– Town Wide \$36,243.97, DB Highway- Outside Village \$365.48, HH- Capital Projects \$13,515.98, SS- Sewer \$60,004.60. Distribution of checks: Joint Checking #5413-5441.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane and Mattison

NAYES: none

ABSENT: Councilperson D’Amuro

RESOLUTION #136
MOTION TO ADJOURN

Introduced by Councilperson Mattison

Seconded by Councilperson Culhane

Motion to adjourn at 7:26 P.M.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane and Mattison

NAYES: none

ABSENT: Councilperson D’Amuro

Respectfully submitted,

Susan Henshaw
Town Clerk

Approved 2025-05-13