

TOWN OF CLARKSON  
TOWN BOARD MEETING  
March 12, 2024

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, March 12, 2024 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
John Culhane	Councilperson
Nick D'Amuro	Councilperson
** Sharon Mattison	Councilperson
Evan Wexler	Councilperson
Susan Henshaw	Town Clerk
** Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
** Kevin Moore	Building Inspector

\*\*excused

Supervisor Liotta opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price. Along with thanks to healthcare workers who tirelessly work to save lives every day.

**NEW BUSINESS**

**RESOLUTION #97**  
**SCHEDULE PUBLIC HEARING FOR PROPOSED LOCAL LAW:**  
**INTRODUCTORY LOCAL LAW #2-2024**  
**NOTICE OF DEFECT LAW-TOWN OF CLARKSON**

Introduced by Councilperson Culhane

Seconded by Councilperson D'Amuro

**A LOCAL LAW** providing for written notification of defects and obstructions on town highways, bridges, streets, sidewalks, crosswalks, and culverts in the Town of Clarkson.

**WHEREAS**, the Town Board has before it proposed Introductory Local Law 2 of 2024 providing for written notification of defects and obstructions on town highways, bridges, streets, sidewalks, crosswalks, and culverts in the Town of Clarkson; and

**WHEREAS**, in order to adopt said Local Law, the Town Board of the Town of Clarkson is required to hold and conduct a public hearing thereon;

**NOW, THEREFORE, BE IT RESOLVED:**

**SECTION 1.** That the Town Board of the Town of Clarkson shall hold and conduct a Public Hearing on the 26th day of March 2024, at 6:00 p.m. at the Town Hall, 3710 Lake Road, Town of Clarkson, New York, 14430 to consider the changes which are contained on the attached Local Law; at which Public Hearing all interested persons will be heard concerning the subject matter thereof.

**SECTION 2.** That the Town Clerk shall cause due notice of such public hearing to be published as required by law.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

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**RESOLUTION #98**  
**SCHEDULE PUBLIC HEARING FOR PROPOSED LOCAL LAW:**  
**INTRODUCTORY LOCAL LAW #3-2024**  
**AMENDING RS-10 SUBURBAN RESIDENTIAL DISTRICT AND**  
**AMENDING THE DEFINITIONS OF PUBLIC BUILDINGS AND GROUNDS,**  
**CHAPTER 140-3 -TOWN OF CLARKSON**

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

**A LOCAL LAW** to amend the Town of Clarkson's "Local Law No. 1-1973 of the Town of Clarkson".

**WHEREAS**, the Town Board has before it proposed Introductory Local Law 3 of 2024 which would amend certain provisions of Chapter 140 of the Code of the Town of Clarkson to provide for additional permitted uses under the zoning code, including by way of example, dance studios and certain charitable organizations within the Town of Clarkson; and

**WHEREAS**, in order to adopt said Local Law, the Town Board of the Town of Clarkson is required to hold and conduct a public hearing thereon;

**NOW, THEREFORE, BE IT RESOLVED:**

**SECTION 1.** That the Town Board of the Town of Clarkson shall hold and conduct a Public Hearing on the 23rd day of April 2024, at 6:00 p.m. at the Town Hall, 3710 Lake Road, Town of Clarkson, New York, 14430 to consider the changes which are contained on the attached Local Law; at which Public Hearing all interested persons will be heard concerning the subject matter thereof.

**SECTION 2.** That the Town Clerk shall cause due notice of such public hearing to be published as required by law.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

**RESOLUTION #99**  
**AUTHORIZE MERIT/STEP INCREASE FOR THE ASSISTANT TO THE**  
**SUPERVISOR TAMMY BLANCHARD**

Introduced by Councilperson D'Amuro

Seconded by Councilperson Culhane

To authorize a merit/step increase for the Assistant to the Supervisor Tammy Blanchard from Clerk 1, Step 15 at \$23.92/hour to Clerk 1, Step 17 at \$24.64/hour effective March 13, 2024.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

**OLD BUSINESS**

**LGSS** – Supervisor Liotta advised that the monthly reports that come from our accountant's office, LGSS, require additional time to prepare. We should see them soon.

**Supervisors Report** –

**Town Board Special Meeting** – was held on March 6, regarding the authorization payment of \$2,425.00 to secure the property needed to move forward with the WIBA#1 project. There are 300 parcels in the water district, and 29 needed easements. The town currently has 1 signature remaining.

**Seymour Library** – on March 8, there was a meeting with the library representatives, along with the Town of Sweden and the Village of Brockport, regarding the plumbing issues. The village DPW has been working on the issue by flushing out the system every

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4 days. Further assistance outside the 3 municipalities has been called upon to complete this project. The architect, Dave Strable, has been asked to prepare a Request for Proposal to place the project out for bid. The children's bathroom has been closed along with the expected upcoming bathroom renovations and the update to the parking lots will remain on hold until further notice.

**Historian Projects** – on March 11 Supervisor Liotta attended a zoom call with Dr. Oberg from SUNY Geneseo and our Town Historian Leanna Hale, regarding the intern who will assist our historian this summer. Sharon Marie Bartz, a Clarkson resident, will be providing 150 hours of service over a 3-month time frame. This intern is funded by the Grandier Foundation Semi quincennial Summer Fellowship. The town will receive a \$500 donation and the intern will receive \$4800.00 through the grant.

**Library Trustee** – candidate Ryan McCaully, 422 Burch Farm Drive, has offered to accept this roll as a trustee and will be interviewed and appointed at the next Town Board meeting.

**All Hands Meeting** – will be Thursday, March 14 and will be led by Councilperson Wexler.

**Solar Eclipse** – Supervisor Liotta read aloud her statement regarding the event. This will be shared on all the town's social platforms as well as the Westside News. The Monroe County website is full of valuable information for this event and can be viewed at [www.rochestereclipse2024.org](http://www.rochestereclipse2024.org).

### **Town Board Reports** –

**Councilperson D'Amuro** – advised the Clarkson Historic Preservation Commission held it's second meeting and have re-designated 20 properties to date. \*David Kopp and others will be visiting Kimball Park for the possibility of varieties of Disc Golf. The Genessee Association of Disc Golf Club will assist in seeking funding through sponsors.

**Councilperson Culhane** – advised he has had little communication with Cornell University and Sara's Farm Market regarding the tree program at Kimball Park. Dave Virgilio and Martha Clasquin have offered to assist in finding the best trees for this region. \*He has prepared information and formatting for each individual solar project and the funds the town has obtained through them. The project is not complete, but he has asked Martha Clasquin to review the completed material and share feedback.

**Town Clerk** – Susan Henshaw advised we have many solar eclipse glasses still available for our residents, so please stop in as we are providing 2 pair per household. \*We have new 5-foot round tables and new chairs arriving over the next few weeks, to replace the aging ones at Kimball Lodge. \*The Red Cross is holding a Blood Drive scheduled for March 20 at Goodwin Lodge from 2:00pm-7:00pm. Please call 1-800-REDCROSS to make an appointment. \*Presidential Primary Election early voting starts March 23-30. Our closest voting site is The Sweden Clarkson Recreation Center. Please view our website for times available. April 2 is Primary voting day. \* Rabies Clinic reminder is Thursday, May 2 from 5:30pm-7:30pm at the Clarkson Highway Garage. Appointments are required, please call the town clerk's office. \*Shred Day is scheduled for Saturday, June 1 from 10:00am-12:00pm at the Clarkson Highway Garage.

**Highway Report** – Supervisor Liotta mentioned that Kimball Lodge renovation is almost complete as we are awaiting the countertops to be installed tomorrow.

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**RESOLUTION #100**  
**MOTION TO APPROVE MINUTES 2-27-2024**

Introduced by Councilperson D'Amuro

Seconded by Councilperson Culhane

Motion to approve minutes 2-27-2024.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

**RESOLUTION #101**  
**MOTION TO APPROVE SPECIAL MEETING MINUTES 3-06-2024**

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

Motion to approve workshop minutes 3-06-2024.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

**RESOLUTION #102**  
**AUDIT 3-12-2024**

Introduced by Councilperson D'Amuro

Seconded by Councilperson Wexler

To authorize payment of audit 3-12-2024 totaling \$678,624.39. AA General \$19,210.30, BB General- Outside Village \$5,250.85, DA Highway - Town Wide \$19,581.66, DB- Highway-Outside Village \$2,667.75, HH- Capital Projects \$44,591.50, SF- Fire \$583,055.75, SL – Lighting \$4,179.61, SS – Sewer \$86.97 and Distribution of checks: Joint Checking #4294-4346.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

**RESOLUTION #103**  
**MOTION TO ADJOURN**

Introduced by Supervisor D'Amuro

Seconded by Councilperson Wexler

Motion to adjourn at 6:50 PM.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

Respectfully submitted,

*Susan Henshaw*

Town Clerk

Approved 3-26-2024