# TOWN OF CLARKSON ZONING BOARD OF APPEALS SPECIAL MEETING Held at the Clarkson Town Hall and via Zoom Meeting Wednesday, October 7, 2020 at 7:00 PM

## **Board Members**

Support Staff

Conrad Ziarniak, Chairperson Jim Gillette Joseph Perry Lisa Rivera-French Joanne Scheid Richard Olson, Town Attorney Excu Kevin Moore, Code Enforcement Anna Beardslee, Building Department Clerk

Excused \*

## CALL TO ORDER:

Conrad Ziarniak called the Zoning Board meeting to order at 7:00 p.m. The Meeting was held at the Clarkson Town Hall and via Zoom for those who are unable to attend in person. C. Ziarniak led all those present in the Pledge of Allegiance and read aloud the agenda for the night.

## **NEW BUSINESS:**

Applicant: Ulrich Sign Co., Inc. Property Owner: Crosby's Property Address: 8389 Ridge Road West

Applicant would like to replace two signs on the outside building of Crosby's with illuminated channel letters.

C. Ziarniak read through the application for a special use permit. Chris McCaffrey from Ulrich Sign Company was in to represent, and gave a brief summary of why they would like to change the signage for Crosby's. He stated it is locally owned, and they are updating and renovating stores in the area. They are requesting illuminated signage on the outside of the building, as other stores are doing, so that they look similar. C. McCaffrey gave out pictures as examples of other stores close by that have the type of lettering and illumination that they are requesting.

C. Ziarniak stated that because the Crosby's is within the Historical Overlay District it will need to have the Architectural Review Board to look over the application as well.

J. Scheid asked if it was individual letters. C. McCaffrey stated that it was.

J. Gillette brought up the measurements of the sign, as they were just slightly over the maximum requirement.

C. McCaffrey stated that he would make the measurements smaller to meet the maximum sign requirement.

C. Ziarniak made a motion to place on for a Public Hearing on November 4, 2020.

L. Rivera-French seconded.

Unanimously carried.

## **OLD BUSINESS:**

C. Ziarniak reviewed the Borrego letter of Recommendation, the Notice of Decision, as well as the new map that was sent over; to show approximate measurements, as per the conditions of the Notice of Decision. After reviewing, it was noted that the new map still had incorrect measurements. C. Ziarniak stated that before the Notice of Decision was sent to Borrego, another map would need to be sent, reflecting the approximate measurements that were stated in the conditions.

## **MINUTES:**

J. Scheid made a motion to approve the minutes as corrected from Wednesday, September 2, 2020. J. Gillette seconded.

Unanimously carried.

J. Gillette made a motion to approve the minutes as corrected from Wednesday, September 23, 2020.

J. Perry seconded.

Unanimously carried.

# ADJOURNMENT:

L. Rivera-French made a motion to adjourn the meeting at 7:28 PM.

J. Gillette seconded.

Unanimously carried.

# NEXT MEETING:

The next meeting of the Zoning Board of Appeals will be Wednesday, October 21, 2020 at 7:00 PM at Clarkson Town Hall.

Respectfully submitted, Anna Beardslee, Building Department Clerk

Minutes approved on 11/4/2020